



***G*Notice of a Meeting**

**Place Overview & Scrutiny Committee
Wednesday, 7 February 2024 at 10.00 am
Room 2&3 - County Hall, New Road, Oxford OX1 1ND**

These proceedings are open to the public

If you wish to view proceedings, please click on this [Live Stream Link](#).
However, that will not allow you to participate in the meeting.

Membership

Chair - Councillor Kieron Mallon
Deputy Chair - Councillor Charlie Hicks

Councillors: Robin Bennett Ted Fenton Richard Webber
 Yvonne Constance OBE Freddie van Mierlo
 Duncan Enright Liam Walker

Notes: ***Date of next meeting:*** 17 April 2024

For more information about this Committee please contact:

Committee Officer - *Richard Doney*
 Email: scrutiny@oxfordshire.gov.uk

Martin Reeves
Chief Executive

January 2024

What does this Committee review or scrutinise?

Climate change, transport, highways, planning and place-based services. Including the delivery of regulatory services, fire and rescue, community safety and community services such as libraries. NB This Committee will act as the Council's 'Crime and Disorder Committee'.

How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am 4 working day before the date of the meeting.**

About the County Council

The Oxfordshire County Council is made up of 63 councillors who are democratically elected every four years. The Council provides a range of services to Oxfordshire's 678,000 residents.

These include:

schools	social & health care	libraries and museums
the fire service	roads	trading standards
land use	transport planning	waste management

Each year the Council manages £0.9 billion of public money in providing these services. Most decisions are taken by a Cabinet of 9 Councillors, which makes decisions about service priorities and spending. Some decisions will now be delegated to individual members of the Cabinet.

About Scrutiny

Scrutiny is about:

- Providing a challenge to the Cabinet
- Examining how well the Cabinet and the Authority are performing
- Influencing the Cabinet on decisions that affect local people
- Helping the Cabinet to develop Council policies
- Representing the community in Council decision making
- Promoting joined up working across the authority's work and with partners

Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

What does this Committee do?

The Committee meets up to 4 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the Cabinet, the full Council or other scrutiny committees. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting

A hearing loop is available at County Hall.

AGENDA

1. **Apologies for Absence and Temporary Appointments**
2. **Declaration of Interests - see guidance note on the back page**
3. **Minutes (Pages 1 - 8)**

To approve the minutes of the meeting held on 06 December 2023 (PLOSC3) and to receive information arising from them.

The Committee is recommended to **AGREE** the minutes as a true and accurate record having raised any necessary amendments.

4. **Petitions and Public Address**

Members of the public who wish to speak at this meeting can attend the meeting in person or 'virtually' through an online connection. To facilitate 'hybrid' meetings we are asking that requests to speak are submitted by no later than 9.00 a.m. four working days before the meeting, i.e., 9.00 a.m. on Thursday 01 February 2024. Requests to speak should be sent to scrutiny@oxfordshire.gov.uk

If you are speaking 'virtually', you may submit a written statement of your presentation to ensure that, if the technology fails, your views can still be taken into account. A written copy of your statement can be provided no later than 9.00 a.m. two working days before the meeting. Written submissions should be no longer than one A4 sheet.

5. **Vision Zero (Road Safety)**

The Committee requested an update report on Vision Zero. Cllr Andrew Gant, Cabinet member for Highways Management, has been invited to present the report. Bill Cotton, Corporate Director for Environment and Place, and Paul Fermer, Director of Highways and Operations, have also been invited to attend to speak to the report and to answer the Committee's questions.

The report will be published on 31 January 2024 to coincide with the launch of the public consultation on the draft Vision Zero Strategy and Action Plan.

Please note that the consultation closes on **10 March 2024** and not, as said in paragraph 3 of the report, on 27 February.

6. **Action and Recommendation Tracker**

The Committee is recommended to **NOTE** the action and recommendation tracker.

7. **Cabinet Forward Plan (Pages 9 - 50)**

The Committee is recommended to **NOTE** the Forward Plan and to identify any items it may wish to place on its work programme.

Councillors declaring interests

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed 'Declarations of Interest' or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your employment; sponsorship (i.e. payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member 'must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself' and that 'you must not place yourself in situations where your honesty and integrity may be questioned'.

Members Code – Other registrable interests

Where a matter arises at a meeting which directly relates to the financial interest or wellbeing of one of your other registerable interests then you must declare an interest. You must not participate in discussion or voting on the item and you must withdraw from the meeting whilst the matter is discussed.

Wellbeing can be described as a condition of contentedness, healthiness and happiness; anything that could be said to affect a person's quality of life, either positively or negatively, is likely to affect their wellbeing.

Other registrable interests include:

- a) Any unpaid directorships
- b) Any body of which you are a member or are in a position of general control or management and to which you are nominated or appointed by your authority.

- c) Any body (i) exercising functions of a public nature (ii) directed to charitable purposes or (iii) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union) of which you are a member or in a position of general control or management.

Members Code – Non-registrable interests

Where a matter arises at a meeting which directly relates to your financial interest or wellbeing (and does not fall under disclosable pecuniary interests), or the financial interest or wellbeing of a relative or close associate, you must declare the interest.

Where a matter arises at a meeting which affects your own financial interest or wellbeing, a financial interest or wellbeing of a relative or close associate or a financial interest or wellbeing of a body included under other registrable interests, then you must declare the interest.

In order to determine whether you can remain in the meeting after disclosing your interest the following test should be applied:

Where a matter affects the financial interest or well-being:

- a) to a greater extent than it affects the financial interests of the majority of inhabitants of the ward affected by the decision and;
- b) a reasonable member of the public knowing all the facts would believe that it would affect your view of the wider public interest.

You may speak on the matter only if members of the public are also allowed to speak at the meeting. Otherwise you must not take part in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation.

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Agenda Item 3

OXFORDSHIRE PLACE OVERVIEW & SCRUTINY COMMITTEE

MINUTES of the meeting held on Wednesday, 6 December 2023 commencing at 10.00 am and finishing at 12.25 pm

Present:

Councillor Kieron Mallon – in the Chair

Councillors:

Charlie Hicks - Deputy Chair Richard Webber
Alison Rooke Nick Field-Johnson

Councillors present by invitation:

Cllr Judy Roberts, Cabinet member for Infrastructure and Development Strategy;

Cllr Neil Fawcett, Cabinet member for Community and Corporate Services

Officers present for some or all of the meeting:

Richard Doney, Scrutiny Officer;

Bill Cotton, Corporate Director for Environment and Place;

Rachel Wileman, Director of Environment, Planning, and Climate Change;

Nicholas Perrins, Head of Strategic Planning;

Mark Haynes, Director of Customer Experience, Cultural & Property Services;

Mark McCree, Service Manager: Libraries and Heritage

The Council considered the matters, reports and recommendations contained or referred to in the agenda for the meeting and decided as set out below. Except insofar as otherwise specified, the reasons for the decisions are contained in the agenda and reports, copies of which are attached to the signed Minutes.

11/23 APOLOGIES FOR ABSENCE AND TEMPORARY APPOINTMENTS

(Agenda Item 1)

Apologies were received from Cllr Bennett, Cllr Constance, Cllr Enright, and Cllr Fenton (substitute: Cllr Field-Johnson). It was confirmed that the meeting was quorate.

Cllr Bennett attended remotely as a guest of the Committee, at the discretion of the Chair.

12/23 DECLARATION OF INTERESTS - SEE GUIDANCE NOTE ON THE BACK PAGE

(Agenda Item 2)

There were none.

13/23 MINUTES

(Agenda Item 3)

The Committee resolved to **AGREE** the minutes of the meeting of 13 September 2023 as a true and accurate record.

14/23 PETITIONS AND PUBLIC ADDRESS

(Agenda Item 4)

There were none.

The Chair advised that he had been asked to take item 6 on the Libraries and Heritage Strategy Update before item 5 and the Committee resolved to **AGREE** that the agenda would be amended accordingly.

15/23 INFRASTRUCTURE FUNDING STATEMENT 2022/23

(Agenda Item 5)

Cllr Judy Roberts, Cabinet member for Infrastructure and Development Strategy, attended to introduce the Infrastructure Funding Strategy (IFS) which detailed the developer contributions secured, spent, or received during the previous financial year, 1 April 2022-31 March 2023.

Cllr Roberts was accompanied by Bill Cotton, Corporate Director for Environment and Place, Rachel Wileman, Director of Environment, Planning, and Climate Change, and Nicholas Perrins, Head of Strategic Planning, who attended to answer the Committee's questions.

Cllr Roberts introduced the report by outlining the purpose of the Infrastructure Funding Statement, which was to satisfy a central government requirement that the Council report on its activities around Community Infrastructure Levy (CIL) and s.106-derived infrastructure spending over the previous financial year.

The Director of Environment, Planning, and Climate Change provided further detail. In 2022/23 the Council had secured 68 new planning obligations for developer contributions worth £124m. Of that, £28.2m had been spent in-year, the overwhelming majority on education and transport. A total of £62.3m of contributions were received in 2022/23 but the Committee was concerned to note that only 45% of this amount, namely £28.2m, was spent. In total, including monies received in 2022/23, the Council was holding £276m for the purposes of future projects, and had secured (though not received) additional funding of £291m. Of the money held, £97.7m had been allocated to projects which were either in the capital programme or had a business case.

In-year education spending, £18.4m across 31 projects, was aimed at adding additional pupil places to support new development. Transport spending, £6.7m over 50 different projects had tended to relate to active travel, bus

travel or junction improvements. Eight libraries had received upgrades or refurbishments at a cost of £351k.

Assessing future priorities for infrastructure funding made reference to a number of factors, including statutory requirements, Local Plans, County Council policies such as the Local Transport and Connectivity Plans and service plans, externally-held policies such as the Future Oxfordshire Partnership's Oxfordshire Infrastructure Strategy, and the feedback from Localities meetings.

Key future priorities included:

- i) future school expansions;
- ii) active and sustainable traffic projects to reduce traffic levels;
- iii) tackling congestion, improving air quality and making bus journeys quicker;
- iv) providing new household waste recycling facilities;
- v) specialist housing, such as for adult social care;
- vi) resourcing fire and rescue services;
- vii) developing community hubs.

It was clear that the Council was effective at collecting developer contributions to pay for infrastructure crucial to the Council's functions. A significant sum was being held (£276m) of which 35% was earmarked for spending. A corporate project was underway to review how s.106 monies could be used to support the capital programme and ensure faster delivery of projects which would benefit local communities.

In response to the presentation, the Committee discussed multiple issues which included:

- The profile of capital expenditure necessary to achieve the Council's transport ambitions as set out in the Local Transport Connectivity Plan;
- The flexibilities, barriers and constraints around expenditure of s. 106 monies;
- The capacity, communication and integration of the Council's officers responsible for s. 106;
- The impacts of recent developments such as the loss of support for the Oxfordshire 2050 Plan and the call-in of the Housing Infrastructure Fund decision by the Secretary of State on priorities and funding;
- The Council's forward planning of projects;
- Means of improving governance, communication and cross-working between different infrastructure-providing stakeholders, particularly the County and District/City Councils.

The Council resolved to **AGREE** recommendations under the following headings to Cabinet in time for its meeting on 19 December 2023 when Cabinet would also be considering the IFS.

- That the Council is mindful to build in as much flexibility as possible to its s.106 agreements at negotiation and agreement stages;
- That the Council holds conversations with non-CIL collecting district councils in the county to emphasise the benefits of collecting CIL funding over s.106 contributions;
- That the Council's progress review of s. 106 funded infrastructure projects provide, for each project, an easy to read summary of the barriers, constraints and trigger points it is subject to;
- That the Council involves local members throughout the full process of infrastructure delivery in their areas via, in the first instance, its Locality meetings;
- That the Council improves the involvement and communication between all stakeholders in the infrastructure delivery process, particularly between the negotiation and delivery teams, and the delivery teams and the wider Council;
- That the Council invests in its infrastructure delivery, including project management, to enable it to reach a high level of efficiency and effectiveness, reducing delays or the threat of handing back developer contributions for undelivered infrastructure;
- That the Council leads on improving strategic coordination between tier 1 and tier 2 authorities in the county via the Future Oxfordshire Partnership to embed necessary infrastructure requirements for the achievement of the LTCP targets in the next iteration of the OXIS;
- That a back-casting exercise from 2030 in reference to the OXIS refresh be undertaken and the required investment in infrastructure to achieve LTCP targets to be compared with current plans and the OXIS be updated as necessary;
- That the Council develops a pipeline of infrastructure projects, particularly around Active Travel;
- That the Council undertakes an audit of its spending on pavements, street-lighting and other walking infrastructure.

16/23 LIBRARIES AND HERITAGE STRATEGY UPDATE

(Agenda Item 6)

Cllr Neil Fawcett, Cabinet member for Corporate Services, gave a brief introduction to the report which sought to update the Committee on the outworking of the Libraries and Heritage Strategy since it was launched in June 2022. Cllr Fawcett commended the work of the Director of Customer Experience, Cultural, and Property Services, Mark Haynes, (the Director) and that of the Service Manager: Libraries and Heritage, Mark McCree, (the Service Manager) who attended alongside him.

The Director explained that the Strategy was now very well-established and that it continued to evolve and develop. Libraries were about far more than simply borrowing books and it was important for the Council to respond to the needs of the community.

The Service Manager gave an extensive but succinct overview of the report and its annexes. The main report set out for the Committee the planning and

performance framework that was established prior to the launch of the strategy and which had been subsequently implemented over the last 18 months. The implementation of these were demonstrated in the annexes to the report. He explained to the Committee that he had been determined that the strategy would not 'gather dust' but rather had provided quarterly updates measuring achievements against the service plan. The Committee's attention was drawn to the infographic at annexe 9 setting out how Cultural Services had benefited the people of Oxfordshire in 2022/23. Amongst that it was noted that there had been 1.6m visitors to Oxfordshire libraries with over 800 activities run, attended by 133k people.

The Service Manager assured the Committee that there was a constant and consistent commitment to further improvements for the benefit of residents in accordance with the Council's priorities.

The Committee were grateful for the clarity of the report and for its presentation. The infographic in annexe 9 was commended as a particularly excellent example of good practice which should be shared with colleagues more widely as it set out so clearly and so easily the service's data.

In discussion with members, the following were raised:

- That the Council had partnered with the Library of Things but that there was no intention for the Council to run one itself;
- There were Digital Champions who supported those who struggled with ICT to use such in libraries and the staff and volunteers in libraries were commended for their helpfulness by members of the Committee;
- The Committee was advised that 11000 validations for bus passes had been supported in libraries last year and that the library populations tended to mirror background demographics with those in the greatest need tending to navigate to the library; the Libraries Services had reached out to partners and had worked with those supporting homeless people and local colleges; greater awareness of the support libraries could offer was to be encouraged;
- It was noted that there are many services to support vulnerable users but what would be most helpful would be a single point of access triage service which could support people to access all the services the Council could support them with;
- That the Council did not want libraries to be standalone but embedded in their communities as community assets, with a number of organisations present at the Westgate; there was exploration of whether cafés and banks could be placed in libraries; the Committee was advised that there were live discussions with two commercial banks about access to rural banking services. Regrettably, financial constraints meant that any return to a mobile library provision was very unlikely but the Council's Home Library Service was valuable to those unable to visit libraries themselves;
- Whilst the service had come in on budget this year, there were financial constraints and ongoing pressures to provide the optimum

service necessary with hesitations regarding the Asset Development Plan; it was suggested that the experiences of the French Ambassador to the OECD, might be worth exploring as she had conducted significant work in this area;

- It was noted that the whole county had a rich and diverse living heritage – far wider than simply ancient buildings, towns, and trees but including motor-cars, bicycles, and music - and, whilst most of the heritage focus was led by partners rather than the Council itself, the Council was keen to draw attention to that aspect of the service; the Committee's attention was drawn to the Heritage Search part of the website (<https://heritagesearch.oxfordshire.gov.uk/>) which had many and varied resources available;
- The question of how heritage was protected across the county whilst nonetheless building the necessary houses was explored briefly.

In closing the item, the Committee once again commended the clarity of the presentation and of the infographic and observed that it would be well worth the Scrutiny function drawing other services' attention to it as an exemplar. The Committee also observed that the Cabinet member would do well to contact the French Ambassador to the OECD to seek her advice.

The Committee resolved to make recommendations to Cabinet under the following headings:

1. That the Council should consider how best to partner with other organisations to provide community hubs in libraries;
2. That the Council should continue to work with Age UK and Family Centres and other organisations to encourage awareness of the facilities available in libraries;
3. That the Council should proactively advertise the Home Library Service;
4. That the Council should proactively raise the profile of the heritage aspect of the service and also of music education;
5. That the Council should consider how best to integrate the Libraries and Heritage Strategy with the Street Homelessness Strategy to ensure easy navigation of services for vulnerable users.

17/23 TRANSPORT WORKING GROUP

(Agenda Item 7)

The Scrutiny Officer had circulated a report of the meeting on 15 November 2023 when members of the Committee had met informally for a briefing on the Street Design Guide to which all members had been invited.

This meeting was to feed into the work of the Transport Working Group.

An informal meeting was scheduled for members of the Working Group with the Corporate Director and the Head of Transport.

18/23 ACTION AND RECOMMENDATION TRACKER

(Agenda Item 8)

The Committee was advised that an updated Action and Recommendation Tracker would be provided.

19/23 FORWARD PLAN AND COMMITTEE WORK PROGRAMME

(Agenda Item 9)

The Committee requested the opportunity to consider in-depth its ongoing work programme and was advised that the Scrutiny Officer would seek to organise that.

20/23 CABINET RESPONSES TO PLACE OSC RECOMMENDATIONS

(Agenda Item 10)

The Committee resolved to **NOTE** Cabinet's response to its recommendations from 13 September 2023 relating to Oxford United Football Club.

..... in the Chair

Date of signing

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**OXFORDSHIRE
COUNTY COUNCIL**

Forward Plan

February - May 2024

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Liz Leffman
Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued:
3 January 2024

Agenda Item 7

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the fourth working day before the matter is due to be considered. Requests should be emailed to committeesdemocraticservices@oxfordshire.gov.uk or a form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 14 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

[Oxfordshire's Cabinet | Oxfordshire County Council](#)

The Forward Plan

Cabinet Meetings

23 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Capital Programme Approvals - January 2024 <i>(Ref: 2023/233)</i> Report on variation to the capital programme for approval (as required).	Cabinet <i>(23 January 2024)</i>	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Natalie Crawford, Capital Programme Manager	Director of Finance
Cross Regional Project - Children's Services <i>(Ref: 2023/260)</i> Cross Regional Project Contract extension and additional beds	Cabinet <i>(23 January 2024)</i>	Yes - Revenue Expenditure > £500,000	None	Approach consulted on as part of Partnership agreement and requirements of extension.	Decision due date for Cabinet changed from 21/11/2023 to 23/01/2024. Reason: Further work required	Cabinet Member for Children, Education & Young People's Services	Alison Walker, Commissioning Officer Promote and Prevent	Corporate Director for Children's Services
Future Council Governance Group - Final Report <i>(Ref: 2023/364)</i>	Cabinet <i>(23 January 2024)</i>	Yes – Affects more than 1 division	None	N/A		Leader	Simon Harper, Head of Governance	Director of Law & Governance

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
To note the work undertaken by the Future Council Governance Group including recommendations for consideration by the Cabinet								
<p>Report on the authority's policy for compliance with the regulation of investigatory powers act 2000, the use of activities within the scope of this act and recent inspection by the investigatory powers commissioner's office (Ref: 2023/323)</p> <p>Report on the authority's policy for compliance with the regulation of investigatory powers act 2000, the use of activities within the scope of this act and recent inspection by</p>	Cabinet (23 January 2024)	Yes - Affects more than 1 division		N/A	<p>Decision due date for Cabinet changed from 21/11/2023 to 19/12/2023. Reason: Further work required</p> <p>Decision due date for Cabinet changed from 19/12/2023 to 23/01/2024. Reason: Further work required</p>	Cabinet Member for Community & Corporate Services	Jody Kerman, Head of Trading Standards Tel: 07909 905514	Director of Law & Governance

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
the investigatory powers commissioner's office								
<p>Sale of Chilterns End, Henley (Ref: 2023/359)</p> <p>Chilterns End has been declared surplus to the councils need and is currently being marketed for sale. We have asked for final bids by mid-December 2023. We are expecting a range of bids to be received. A recommendation will be made on which offer to accept.</p>	Cabinet (23 January 2024)	Yes - Capital Expenditure >£1m	Paragraph 3	N/A		Cabinet Member for Finance	Michael Smedley, Head of Estates, Assets and Investment	Executive Director: Resources
<p>People and Culture Strategy (Ref: 2023)</p> <p>To approve the People and Culture Strategy which ensures we will have</p>	Cabinet (23 January 2024)	No	None	N/A		Cabinet Member for Community & Corporate Services	Cherie Cuthbertson, Director of Workforce and Organisational Development	Executive Director: Resources

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>the right people, with the right skills, in the right place, at the right level and at the right cost to deliver the overall strategic vision</p>								
<p>Business Management & Monitoring Report - October/November 2023 (Ref: 2023/229)</p> <p>The business management reports are part of a suite of performance, risk and budget documents which set out our ambitions, priorities, and financial performance.</p>	<p>Cabinet (23 January 2024)</p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Finance, Cabinet Member for Community & Corporate Services</p>	<p>Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786, Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163</p>	<p>Director of Finance</p>
<p>Delegated Powers Report for October to December 2023 (Ref: 2023/230)</p> <p>To report on a quarterly basis any executive decisions</p>	<p>Cabinet (23 January 2024)</p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Leader</p>	<p>Colm Ó Caomhánaigh, Democratic Services Manager Tel: 07393 001096</p>	<p>Director of Law & Governance and Monitoring Officer</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>taken under the specific powers and functions delegated under the terms of Part 7.2 (Scheme of Delegation to Officers) of the Council's Constitution – Paragraph 6.3(c). It is not for Scrutiny call-in.</p>								
<p>Local Enterprise Partnership (LEP) Integration (Ref: 2023/346)</p> <p>To note the latest announcements from government regarding LEP integration and approve the approach for the integration of LEP functions.</p>	<p>Cabinet (23 January 2024)</p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>			<p>Leader</p>	<p>Chloe Taylor, Interim Head of Strategy</p>	<p>Executive Director: People</p>
<p>OxLEP's Oxfordshire Strategic Economic Plan 2023 - 2033 (Ref: 2023/345)</p>	<p>Cabinet (23 January 2024)</p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Leader</p>	<p>Chloe Taylor, Interim Head of Strategy</p>	<p>Executive Director: People</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
An update on OxLEP's Oxfordshire Strategic Economic Plan 2023 – 2033								

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30 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Budget & Business Planning Report - 2024/25 - January 2024 (Ref: 2023/170)</p> <p>To propose the 2024/25 revenue budget, MTFP and capital programme for recommendation to Council in light of</p>	Cabinet (30 January 2024)	Yes - Revenue Expenditure > £500,000	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance

The Forward Plan

Item to be considered		Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
comments from the Performance & Corporate Services Overview & Scrutiny Committee and consultation feedback.									

27 February 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Capital Programme Approvals - February (Ref: 2023/266)</p> <p>Report on variation to the capital programme for approval (as required).</p>	Cabinet (27 February 2024)	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163	Director of Finance
<p>Renewal of Language contracts: Interpretation, translation and BSL</p>	Cabinet (27 February 2024)	Yes - Revenue Expenditure > £500,000	None	Internal staff user survey. Exploring the	Decision due date for Cabinet changed from 21/11/2023 to 27/02/2024.	Cabinet Member for Public Health, Inequalities &	Louise McMartin, Joint Senior Commissioner Start Well	Corporate Director for Adults Services

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p><i>(Ref: 2023/203)</i></p> <p>To seek approval on the approach to renew the Interpretation, translation and BSL contracts which expire in mid 2024.</p>				<p>potential to engage residents groups who use the services.</p>	<p>Reason: further work required.</p>	<p>Community Safety</p>		
<p>Vision Zero Strategy <i>(Ref: 2023/317)</i></p> <p>To seek approval of the Vision Zero Strategy</p>	<p>Cabinet <i>(27 February 2024)</i></p>	<p>Yes – Affects more than 1 division</p>	<p>None</p>	<p>There will be a public consultation held via Lets Talk Oxfordshire</p>		<p>Cabinet Member for Highway Management</p>	<p>Caroline Coyne, Assistant Project Manager</p>	<p>Corporate Director Environment & Place</p>

The Forward Plan

19 March 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Business Management & Monitoring Report - December 2023 / January 2024 (Ref: 2023/278)</p> <p>The business management reports are part of a suite of performance, risk and budget documents which set out our ambitions, priorities, and financial performance.</p>	<p>Cabinet (19 March 2024)</p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Corporate Services, Cabinet Member for Finance</p>	<p>Louise Tustian, Head of Insight & Corporate Programmes Tel: (01295) 221786, Kathy Wilcox, Head of Financial Strategy Tel: 07788 302163</p>	<p>Director of Finance</p>
<p>Capital Programme Monitoring Report - January 2024 (Ref: 2023/276)</p> <p>Financial Report on capital spending against budget allocations, including any necessary capital programme approvals.</p>	<p>Cabinet (19 March 2024)</p>	<p>Yes - Capital Expenditure >£1m</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Finance</p>	<p>Natalie Crawford, Capital Programme Manager</p>	<p>Director of Finance</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Treasury Management Quarter 3 Report (2023/24) (Ref: 2023/277)</p> <p>To provide an update on Treasury Management Activity in 2023/24 in accordance with the CIPFA code of practice.</p>	Cabinet (19 March 2024)	No	None	N/A		Cabinet Member for Finance	Tim Chapple, Treasury Manager Tel: 07917 262935	Director of Finance
<p>Workforce Report and Staffing Data - Quarter 3 - October to December 2023 (Ref: 2023/279)</p> <p>Quarterly staffing report providing details of key people numbers and analysis of main changes since the previous report.</p>	Cabinet (19 March 2024)	No	None	N/A		Cabinet Member for Corporate Services	Cherie Cuthbertson, Director of Workforce and Organisational Development	Director of Finance
<p>Oxfordshire Councils Charter (Ref: 2023/351)</p> <p>Adoption of a charter to underpin our ways</p>	Cabinet (19 March 2024)	Yes – affects more than 1 division	None	N/A		Leader	Emily Schofield, Acting Head of Strategy Tel: 07881 311707	Chief Executive

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
of working and commitment with Town and Parish Councils across Oxfordshire. This is a joint charter with all the Districts and City Councils and OALC.								

23 April 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Family Safeguarding Plus (FSP) Model (Ref: 2023/309)</p> <p>Seek approval to proceed with the retender of the Family Safeguarding Plus Model (FSPM), and the application of the preferred option as outlined in the Business Case.</p>	Cabinet (23 April 2024)	Yes - Revenue Expenditure > £500,000	None	Approach consulted on as part of Partnership agreement and the requirement to re-commission the FSPM service.	<p>Decision due date for Cabinet changed from 19/12/2023 to 27/02/2024. Reason: Deferred for further work required.</p> <p>Decision due date for Cabinet changed from 27/02/2024 to 23/04/2024. Reason: Further work required</p>			

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Approval of new managed service recruitment contract (Ref: 2023/343)</p> <p>Follow the retender exercise of the current Comensura contract and evaluation of bids for the new contract, we would like to seek cabinet approval to proceed to award stage</p>	<p>Cabinet (23 April 2024)</p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Community & Corporate Services</p>	<p>Sue Galvin, Administrative Officer Support Tel: (01865) 328547</p>	<p>Director of Human Resources</p>
<p>Future Generations (Ref: 2023/361)</p> <p>For Cabinet to agree to the adoption of a Future Generations mission statement</p>	<p>Cabinet (23 April 2024)</p>	<p>No</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Climate Change Delivery & Environment</p>	<p>Elena Grant, Policy Officer Tel: 07825 403173</p>	<p>Executive Director: Resources</p>

The Forward Plan

Cabinet Member Decision Meetings

Deputy Leader of the Council with Responsibility for Climate Change, Environment & Future Generations

22 February 2024

<p>Cessation of Household Waste Recycling Centre Summer Thursday Late Night Opening <i>(Ref: 2023/363)</i></p> <p>There has been a long-standing arrangement that during the summer months (April – September) sites will remain open to 8pm on a Thursday. In the context of wider service and usage these extended hours are not well used; repeated communications through a variety of channels have promoted the service, but it remains underutilised. As part of the corporate approach to deliver authority wide</p>	<p>Delegated Decisions by Deputy Leader of the Council with Responsibility for Climate Change, Environment & Future Generations <i>(22 February 2024)</i></p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>N/A</p>		<p>Deputy Leader of the Council with Responsibility for Climate Change, Environment & Future Generations</p>	<p>Steve Burdis, Group Manager Waste Contracts</p>	<p>Corporate Director Environment & Place</p>
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The Forward Plan

savings it is proposed that late night opening is stopped in 2024 and a saving of £27k is used to meet pressures elsewhere in the service								
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Cabinet Member for Children, Education & Young People's Services

16 January 2024

<p>Formal Approval of Schools Funding Formula 2024/25 (Ref: 2023/231)</p> <p>To seek approval for the funding formula for schools.</p>	<p>Delegated Decisions by Cabinet Member for Children, Education & Young People's Services (16 January 2024)</p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>Schools Forum</p>		<p>Cabinet Member for Children, Education & Young People's Services</p>	<p>Sarah Fogden, Finance Business Partner Tel: 07557 082613</p>	<p>Corporate Director for Children's Services</p>
<p>Approved Provider List for Care and Support Agencies (Ref: 2023/330)</p> <p>An Approved Provider List for providers offering care and support services</p>	<p>Delegated Decisions by Cabinet Member for Children, Education & Young People's Services (16 January 2024)</p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Children, Education & Young People's Services</p>	<p>Rebecca Lanchbury, Commissioning Officer (Older People) Tel: 07584 481255</p>	<p>Corporate Director for Children's Services</p>

The Forward Plan

<p>Children's Services Residential Capital Programme OCC DfE Bid 1 - SOLO 2 Home <i>(Ref: 2023/348)</i></p> <p>Part of the approved DfE Match funding bid of £10.45m to provide new homes for children within the county, SOLO 2 Home is on of 4 new homes OCC will acquire and refurbish as a short-term care home for children</p>	<p>Delegated Decisions by Cabinet Member for Children, Education & Young People's Services <i>(16 January 2024)</i></p>	<p>Yes - Capital Expenditure >£1m</p>	<p>Paragraph 3</p>	<p>Engagement with vendor; ward/parish/district cllrs underway as part of approved pre-app process to purchase prior to planning permission</p>		<p>Cabinet Member for Children, Education & Young People's Services</p>	<p>Andrea Benneyworth, Programme Manager</p>	<p>Corporate Director for Children's Services</p>
<p>Children's Services Residential Capital Programme OCC DfE Bid 2 - ASD Home <i>(Ref: 2023/349)</i></p> <p>Part of the approved DfE Match funding bid of £10.45m to provide new homes for children within the county, ASD Home is on of 4 new homes OCC will</p>	<p>Delegated Decisions by Cabinet Member for Children, Education & Young People's Services <i>(16 January 2024)</i></p>	<p>Yes - Capital Expenditure >£1m</p>	<p>Paragraph 3</p>	<p>Engagement with vendor; ward/parish/district cllrs underway as part of approved pre-app process to purchase prior to planning permission</p>		<p>Cabinet Member for Children, Education & Young People's Services</p>	<p>Andrea Benneyworth, Programme Manager</p>	<p>Corporate Director for Children's Services</p>

The Forward Plan

acquire and refurbish as a long-term care home for children								
<p>Approval required for Tender for "Multiply" program <i>(Ref: 2023/358)</i></p> <p>We seek approval to run an open tender process with a value of £600,000 for a provider to run the "Multiply" program. We also seek delegated authority to award a service contract at the end of the process. We aim to commence the process on 18th January 2024.</p>	<p>Delegated Decisions by Cabinet Member for Children, Education & Young People's Services <i>(16 January 2024)</i></p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Children, Education & Young People's Services</p>	<p>Angela Turton, Strategic Partnership Manager</p>	<p>Corporate Director for Children's Services</p>

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7 February 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Formal Approval of Early Years Funding Formula 2024/25 <i>(Ref: 2023/267)</i> The local authority is required to set a funding formula for 2-year old and for 3 and 4 year old provision.	Delegated Decisions by Cabinet Member for Children, Education & Young People's Services <i>(7 February 2024)</i>	Yes - Affects more than 1 division	None	N/A		Cabinet Member for Children, Education & Young People's Services	Sarah Fogden, Finance Business Partner Tel: 07557 082613	Corporate Director for Children's Services

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Cabinet Member for SEND Improvement

17 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Recommissioning the Current Alternative Provision DPS for an Open Framework <i>(Ref: 2023/224)</i>	Delegated Decisions by Cabinet Member for SEND	Yes - Revenue Expenditure > £500,000	None	N/A	Decision due date for Delegated Decisions by Deputy Leader of the Council (inc Children, Education	Cabinet Member for SEND Improvement	Martin Goff, Head of Access to Learning, Sarah Roberts, Commissioning	Corporate Director for Children's Services

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
To seek approval to tender for an AP contract on an Open Framework. This will enable OCC and schools to Commission providers of Alternative Provision that are suitable and will ensure cost control.	Improvement (17 January 2024)				& Young People's Services) changed from 17/10/2023 to 16/01/2024. Reason: further work required.		Officer Tel: 07720 805979	

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Cabinet Member for Transport Management

25 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Banbury: Grimsbury and Nethercote - proposed 20mph speed limit and associated speed limit buffers	Delegated Decisions by Cabinet Member for Transport	No	None	Standard traffic scheme consultation	Decision due date for Delegated Decisions by Cabinet Member for Highway	Cabinet Member for Transport Management	Mike Wasley, Principal Officer - Traffic Schemes Tel: 07393 001045	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
(Ref: 2022/149) Proposed 20mph speed limit for improved road safety and environment	Management (25 January 2024)				Management changed from 07/09/2023 to 25/01/2024. Reason: further work required.			
Abingdon - B4017 Bath Street - proposed no waiting at any time restrictions and cycle lane (Ref: 2023/287) Proposal is being put forward to improve the safety and amenity of pedal cyclists to encourage active travel - the proposal is being funded by major residential development in north Abingdon.	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to 25/01/2024. Reason: Further work required	Cabinet Member for Transport Management	Michelle Plowman, Principal Engineer (Road Agreements Team - S&V) Tel: 07557 082567	Corporate Director Environment & Place
Aston Rowant & Kingston Blount: Proposed 20 Mph Speed Limits (Ref: 2023/300) To consider the	Delegated Decisions by Cabinet Member for Transport Management (25 January	No	None	Standard statutory consultees	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to	Cabinet Member for Transport Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
responses to Formal Consultation and determine the level and extent of speed limits to be implemented	2024)				25/01/2024. Reason: Further work required			
<p>Wheatley waiting restriction review 2023/24 (Ref: 2023/294)</p> <p>To seek approval for proposals to make changes to waiting restrictions in Wheatley to address local concerns around parking.</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation.		Cabinet Member for Transport Management	Mike Horton, Technical Officer - Traffic & Road Safety Tel: 07912 474356	Corporate Director Environment & Place
<p>Cholsey- Papist Way - proposed waiting restrictions (Ref: 2023/164)</p> <p>A decision is required on proposed waiting restrictions.</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation	<p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 07/09/2023 to 12/10/2023. Reason: further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Highway</p>	Cabinet Member for Transport Management	Aaron Morton, Engineer (Road Agreements Team - SV Engineering 1) Tel: 07393 001028	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
					Management changed from 12/10/2023 to 25/01/2024. Reason: further work required.			
<p>Shrivenham - Townsend Road - proposed traffic calming measures and bus stop clearways (Ref: 2023/155)</p> <p>Proposed traffic calming measures and bus stop clearway for improved road safety and bus user amenity.</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation.	<p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 07/09/2023 to 12/10/2023. Reason: further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Highway Management changed from 12/10/2023 to 25/01/2024. Reason: further work required.</p>	Cabinet Member for Transport Management	Lee Turner, Principal Officer - Traffic Schemes Tel: 07917 072678	Corporate Director Environment & Place
<p>A4144 Woodstock Road shared use cycle track (Ref: 2023/322)</p> <p>To approve the introduction of a new shared use cyclepath</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Notice only consultation, frontages and key stakeholders		Cabinet Member for Transport Management	Anthony Kirkwood, Principal Engineer - Traffic & Road Safety Tel: 07392 318871	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Banbury: Proposed 20 Mph Speed Limits (Ref: 2023/342)</p> <p>To consider responses to formal consultation and decide the shape and extent of the resulting speed limits</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p>Cholsey parking restriction review 2023 (Ref: 2023/334)</p> <p>Cabinet member is requested to approve a number of waiting restrictions changes in the village of Cholsey which have been developed in discussions with the Parish Council.</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Mike Horton, Technical Officer - Traffic & Road Safety Tel: 07912 474356	Corporate Director Environment & Place
<p>Oxford: South Parade - proposed two - way cycling and associated amendments to waiting restrictions (Ref: 2023/337)</p> <p>Improvement of cycle</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Anthony Kirkwood, Principal Engineer - Traffic & Road Safety Tel: 07392 318871	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
connectivity by permitting cycling in both directions / formalising the current extensive level of eastbound cycle traffic in this one way street								
<p>Proposed one way Street - Chapel Lane, Enstone <i>(Ref: 2023/339)</i></p> <p>To seek approval for the introduction of a one way street traffic restriction in Chapel Lane, Enstone</p>	Delegated Decisions by Cabinet Member for Transport Management <i>(25 January 2024)</i>	No	None			Cabinet Member for Transport Management	James Wright, Traffic & Traffic Schemes Technical Officer Tel: 07789 926984	Corporate Director Environment & Place
<p>Sutton Courtenay: Proposed 20 Mph Speed Limits <i>(Ref: 2023/299)</i></p> <p>To consider the responses to Formal Consultation and determine the level and extent of speed limits to be implemented</p>	Delegated Decisions by Cabinet Member for Transport Management <i>(25 January 2024)</i>	No	None	Standard Statutory Consultees	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to 25/01/2024. Reason: Further work required	Cabinet Member for Transport Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place



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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Whitchurch-on-Thames waiting restriction changes - permit holders & waiting restrictions (Ref: 2023/332)</p> <p>To seek approval for the introduction of a scheme to better manage on-street parking restrictions, including the introduction of permit holders and no waiting restrictions</p>	<p>Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)</p>	<p>No</p>	<p>None</p>	<p>Standard traffic scheme consultation</p>		<p>Cabinet Member for Transport Management</p>	<p>James Whiting, Principal Officer - Parking Tel: 07584 581187</p>	<p>Corporate Director Environment & Place</p>
<p>Abingdon - B4017 Bath Street - proposed no waiting at any time restrictions and cycle lane (Ref: 2023/333)</p> <p>A decision is required on proposed no waiting at any time restrictions to accommodate the provision of a cycle lane</p>	<p>Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)</p>	<p>No</p>	<p>None</p>	<p>Standard traffic scheme consultation</p>		<p>Cabinet Member for Transport Management</p>	<p>Michelle Plowman, Principal Engineer (Road Agreements Team - S&V) Tel: 07557 082567</p>	<p>Corporate Director Environment & Place</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Alvescot: Proposed 20 Mph Speed Limits (Ref: 2023/303)</p> <p>To consider the responses to Formal Consultation and determine the level and extent of speed limits to be implemented</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard Statutory Consultees	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to 25/01/2024. Reason: Further work required	Cabinet Member for Transport Management	Geoff Barrell, Senior Infrastructure Planner Tel: 07740 779859	Corporate Director Environment & Place
<p>East Hanney: Steventon Road - Proposed Traffic Calming Measures (Ref: 2023/291)</p> <p>Proposed traffic calming associated with a Linden Homes Development being undertaken under a section 278 agreement.</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation.	Decision due date for Delegated Decisions by Cabinet Member for Transport Management changed from 14/12/2023 to 25/01/2024. Reason: Further work required	Cabinet Member for Transport Management	Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	Corporate Director Environment & Place
<p>Henley-on-Thames Waiting restriction review (Ref: 2023/ 356)</p> <p>To seek approval on proposals for a number of parking restriction changes in</p>	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	James Whiting, Principal Officer - Parking Tel: 07584 581187	Corporate Director Environment & Place

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
Henley-on-Thames.								
<p>Widmore Lane, Sonning Common - Proposed Zebra Crossing (Ref: 2024/355)</p> <p>"To seek approval for the introduction of a new Pedestrian Crossing on Sonning Common</p> 	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Rosie Wood, Consultant Engineer	Corporate Director Environment & Place
<p>North West Development (Radley) proposed 20mph Speed Limit (1720) (Ref: 2023/ 354)</p> <p>To seek approval for the introduction of a 20mph speed limit</p> 	Delegated Decisions by Cabinet Member for Transport Management (25 January 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Ryan Moore, Senior Engineer (Road Agreement Team - S&V) Tel: 07557 082568	Corporate Director Environment & Place

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22 February 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Cowley Centre East CPZ amendments - 2023 (Ref: 2023/ 341)</p> <p>To seek approval for minor changes to the permit scheme implemented in 2021</p>	Delegated Decisions by Cabinet Member for Transport Management (22 February 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Vicki Neville, Technical Officer, Parking Management Tel: 07917 921437	Corporate Director Environment & Place
<p>Cowley Centre West CPZ amendments - 2023 (Ref: 2023/340)</p> <p>To seek approval to make a number of minor amendments to the Parking Zone implemented in 2021</p>	Delegated Decisions by Cabinet Member for Transport Management (22 February 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Vicki Neville, Technical Officer, Parking Management Tel: 07917 921437	Corporate Director Environment & Place
<p>Parking review of South Oxford (extension) CPZ Dec 2023 (Ref: 2023/338)</p> <p>To seek approval for a number of changes to the South Oxford (Extension) CPZ which was introduced</p>	Delegated Decisions by Cabinet Member for Transport Management (22 February 2024)	No	None	Standard traffic scheme consultation		Cabinet Member for Transport Management	Vicki Neville, Technical Officer, Parking Management Tel: 07917 921437	Corporate Director Environment & Place

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Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
in 2022								
<p>Zero Emission Zone contracts procurement and award key decision (Ref: 2023/363)</p> <p>Key Decision required to allow procurement and award of contract(s) for the Zero Emission Zone scheme development, assessment, delivery and monitoring</p>	Delegated Decisions by Cabinet Member for Infrastructure & Development Strategy (22 February 2024)	Yes - Capital Expenditure >£1m	None			Cabinet Member for Infrastructure and Development Strategy	Mehdi Zegmou, Senior Project Manager (Oxford City)	Corporate Director Environment & Place

21 March 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Market Street, Oxford: temporary public realm enhancement (Ref: 2023/321)</p> <p>Whether to approve</p>	Delegated Decisions by Cabinet Member for Transport Management (21 March)	No	None	Covered market traders, other frontages, key stakeholders such as		Cabinet Member for Transport Management	Craig Rossington, Senior Transport Planner Tel: 07880 945891	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
the scheme following consultation on an ETRO	2024)			planning and civic groups, transport groups, inclusive movement and access focus group etc.				

Cabinet Member for Infrastructure & Development Strategy

21 March 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>A423 Kennington Improvement Programme - Contracts and Agreements (Ref: 2023/152)</p> <p>To consider a recommendation to enter in to construction contract for A423 Kennington Improvement Programme.</p>	Delegated Decisions by Cabinet Member for Infrastructure & Development Strategy (21 March 2024)	Yes - Capital Expenditure >£1m	None	N/A	<p>Decision due date for Delegated Decisions by Cabinet Member for Travel & Development Strategy changed from 07/09/2023 to 12/10/2023. Reason: further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Travel & Development Strategy changed</p>	Cabinet Member for Infrastructure and Development Strategy	Helen Powdrill, Programme Lead Tel: 07554 103476	Corporate Director Environment & Place

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
					<p>from 12/10/2023 to 14/12/2023. Reason: further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Infrastructure & Development Strategy changed from 14/12/2023 to 21/03/2024. Reason: Further work required</p>			

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Cabinet Member for Finance

23 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Land South of Blandy Road Henley (Ref: 2023/357)</p> <p>Option Agreement to dispose of parcel of land beneath a bridleway</p>	Delegated Decisions by Cabinet Member for Finance (23 January 2024)	Yes - Capital Expenditure >£1m	None	Highways Children's Services Directorate		Cabinet Member for Finance	Lawrence Tosh, Senior Property Office	Executive Director: Resources

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by

9 April 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Marlborough School, Woodstock (Ref: 2023/347)</p> <p>To seek approval to enter into contract with a main contractor for the construction of a new classroom block and associated internal alterations to enable the expansion of Marlborough School, Woodstock from 6FE to 7FE</p>	Delegated Decisions by Cabinet Member for Finance (9 April 2024)	Yes - Capital Expenditure >£1m	None	N/A		Cabinet Member for Finance	Liz Clutterbrook, Head of Major Projects	Director of Property

Cabinet Member for Adult Social Care

The Forward Plan

23 January 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Learning Disability and Autism Supported Living contract extensions and new contracts (Ref: 2023/331)</p> <p>The Live Well team wish to use the extension provision for a number of supported living contracts.. Commissioning also wish to issue new contracts where all options to extend have been utilised or a new specification needs to be developed for supported living contracts. An annex will be provided with all of the contracts being affected on all the contracts that due to their value require a key</p>	<p>Delegated Decisions by Cabinet Member for Adult Social Care (23 January 2024)</p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Adult Social Care</p>	<p>Jordan Marsh, Commissioning Officer, Live Well</p>	<p>Corporate Director for Adults Services</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
decision.								

27 February 2024

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Recommissioning Oxfordshire Social Care Partnership (Ref: 2023/350)</p> <p>Current contract with Oxfordshire Strategic Care Partnership expires on 31/3/2024. We have been working on the renewal of this contract, following an exemption procedure.</p> <p>Given the value of the contract, we would like to seek approval for awarding this contract to OSCP.</p>	Delegated Decisions by Cabinet Member for Adult Social Care (27 February 2024)	Yes - Revenue Expenditure > £500,000	None	N/A		Cabinet Member for Adult Social Care	Fulya Markham, Senior Strategic Commissioning Officer Tel: 07776 997956	Corporate Director of Adult Social Care

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Financial and wellbeing advisory service (Ref: 2023/315)</p> <p>To seek approval to procure a new financial and wellbeing advisory service via a competitive tender process and delegate contract award following the tender to Dir of PH, Dir of ASC and S151 Officer</p>	<p>Delegated Decisions by Cabinet Member for Adult Social Care (27 February 2024)</p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>N/A</p>	<p>Decision due date for Cabinet changed from 19/12/2023 to 23/01/2024. Reason: Further work required</p> <p>Decision due date for Cabinet changed from 23/01/2024 to 27/02/2024. Reason: Further work required</p>	<p>Cabinet Member for Adult Social Care</p>	<p>John Pearce, Service Manager, Strategic Commissioning Tel: (01865) 323619</p>	<p>Corporate Director of Adult Social Care</p>

19 March 2024

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Recommissioning of Learning Disability Respite Services <i>(Ref: 2023/234)</i></p> <p>Key Decision needed to proceed with the procurement of Learning Disability Respite services.</p> <p style="text-align: center;">Page 47</p>	<p>Delegated Decisions by Cabinet Member for Adult Social Care <i>(19 March 2024)</i></p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>None</p>	<p>Learning Disability community within Oxfordshire</p>	<p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 17/10/2023 to 27/02/2024. Reason: not required as urgently as first advised.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 27/02/2024 to 21/11/2023. Reason: this needs to be brought forward to meet the procurement timeline.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 21/11/2023 to 23/01/2024. Reason: Further work required</p> <p>Decision due date for Delegated Decisions by Cabinet Member for</p>	<p>Cabinet Member for Adult Social Care</p>	<p>Melanie de Cruz, Commissioning Manager Live Well</p>	<p>Corporate Director of Adult Social Care</p>

The Forward Plan

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
					Adult Social Care changed from 23/01/2024 to 19/03/2024. Reason: Further work required			

Cabinet Member for Public Health, Inequalities & Community Safety

9 January 2024

<p>Automatic Fire Alarm Attendance Policy (Ref: 2023/352)</p> <p>To proceed to public consultation with proposals for changes to the Fire and Rescue Service's policy for attending incidents involving automatic fire alarms.</p>	<p>Delegated Decisions by Cabinet Member for Public Health, Inequalities & Community Safety (9 January 2024)</p>	<p>Yes - Affects more than 1 division</p>	<p>None</p>	<p>Public consultation</p>		<p>Cabinet Member for Public Health, Inequalities & Community Safety</p>	<p>Jason Crapper, Area Manager</p>	<p>Chief Fire Officer</p>
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6 February 2024

The Forward Plan

<p>Extension to local stop smoking service <i>(Ref: 2023/353)</i></p> <p>To provide a case to extend the local stop smoking service by 12 months</p>	<p>Delegated Decisions by Cabinet Member for Public Health, Inequalities & Community Safety <i>(6 February 2024)</i></p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>None</p>	<p>N/A</p>		<p>Cabinet Member for Public Health, Inequalities & Community Safety</p>	<p>Derys Pragnell, Consultant in Public Health</p>	<p>Corporate Director: Public Health & Community Safety</p>
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